WhatsApp Support

pudo
pick up drop off

POWERED BY THE COURIER GUY

# INTEGRATIONS

WOO COMMERCE

shopify

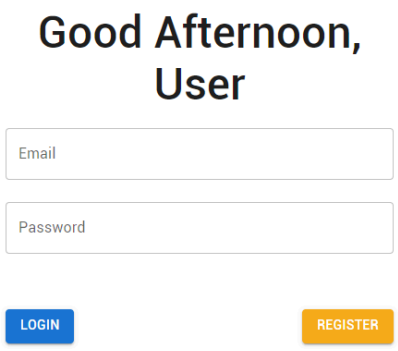
{ API }

## How to Log into the New System

### Step 1: Logging into the New System

To log into the new system, follow these steps:

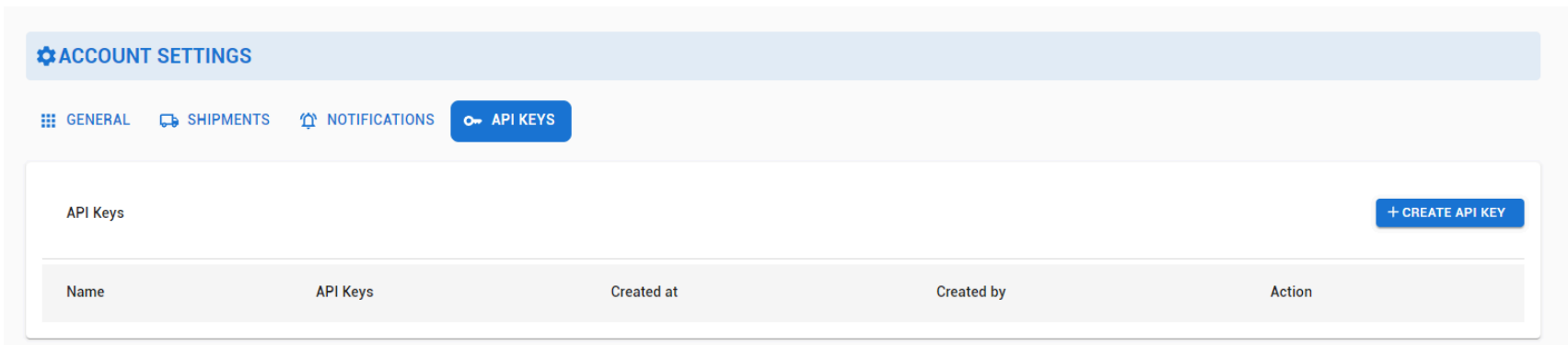
1. Go to the login page at:
   Testing: https://sandbox.pudo.co.za
   Live: https://customer.pudo.co.za
2. Enter your username and password.
3. Click the "Log In" button.




## Step 2: Generating a New API Key

Once logged in, follow these steps to generate a new API key:

1. Navigate to Settings.
2. Click on the API keys section in your account settings.
3. Click on the "Create API Key" button.
4. Copy the generated API key and store it securely.




## Here's how you do it:

Download the **PUDO Shipping for Woocommerce Plugin** here

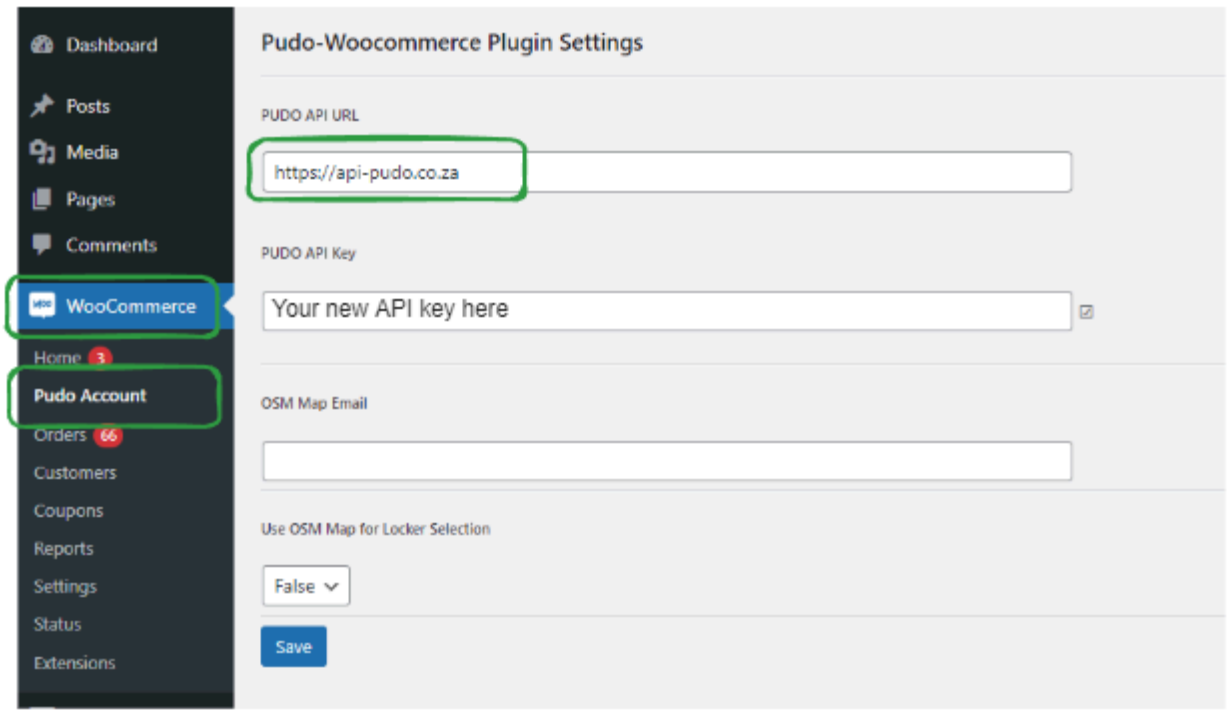
## INSTALLATION

- Install and activate the plugin as you would any Wordpress plugin.

## SETUP

Phase 1

- Navigate to Settings -> Pudo-Woocommerce Config




**PUDO API URL**
Testing: https://sandbox-api.pudo.co.za

Live: https://api-pudo.co.za

**PUDO API Key**
Your API Key Generated from the Portal

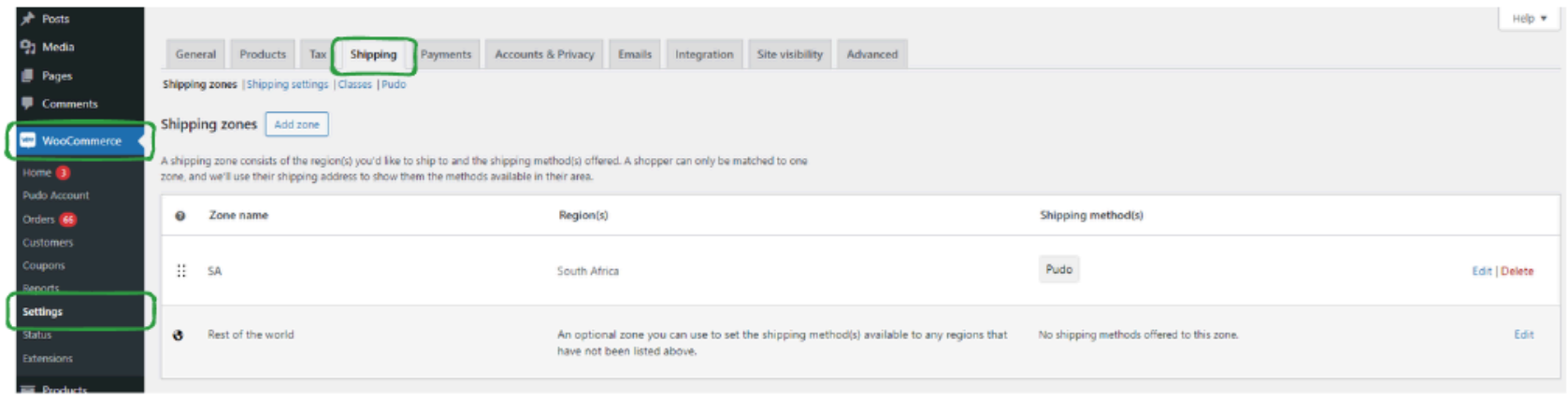
**OSM Map Email**
This can be left blank

**Use OSM Map for Locker Selection**
This must be always TRUE.

**SAVE**

## Phase 2

- Navigate to Woocommerce -> Settings




- Navigate to the Shipping Tab

- Add a Shipping Zone

- Zone Name = South Africa, Zone Region = South Africa

- Add Shipping Method

- Select "PUDO" on the dropdown menu and click "Add Shipping Method"

- Hover over "PUDO" and click "Edit"

- A PUDO Plugin config page will appear.

**Shipping Method Title**
PUDO

**Tax Status**
Taxable - A tax breakdown of the shipping cost will be displayed on the invoice.
None - A tax breakdown will not be displayed on the invoice. (Shipping costs will be displayed incl Tax)

**Select locker or address as source**
Will your parcels be collected from a Locker or Street address?, please choose one that applies. If you select "Street Address", Address Fields will appear at the bottom of the page.
If you select "Locker", choose your preffered lockers below:

**PUDO Locker Source 1**
Select the Locker you usually use.

**PUDO Locker Source 2**
Select your second preffered Locker.

**PUDO Locker Source 3**
Select your third preffered Locker.

**Generic waybill description**
When enabled, a generic product description will be shown on the waybill.

**Enable WooCommerce Logging**
Check this to enable WooCommerce logging for this plugin. Remember to empty out logs when done.

**Enable locker to locker special**
**IMPORTANT** for Special Pricing currently running
Check this to enable the Locker to Locker promotion. **XS: R50.00. Small, Medium, Large, Extra Large: R60**.

**Name of Shop Contact**
Shop Contact Name
(Example: Bob Smith)

**Email of Sender**
Shop Contact Email
(Example: bobsmith@shop.com)

**Phone of Sender**
Shop Contact Cell - Important for PUDO deposit pins
(Example: 0712345678)

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